

The WA State Department of Health recently shipped COVID-19 screening supplies to your facility. We are contacting you to provide shipping information guidance for sending the samples to the Molecular Testing Labs. If you haven't already sent your swabs to Molecular Testing Labs, please read the following guidance:

Guidance for sending samples to Molecular Testing Labs for COVID-19 screening per WA DOH order

- 1) Complete the form (attached) and list all providers who will be ordering testing on behalf of the patient.
 - All providers must be qualified to order testing for billing to Medicaid, Medicare, and commercial payors.
 - A personal and confidential email address is required for all providers to receive your electronic signature PIN.
- 2) The authorized contact will have access to view all samples, from all providers at the clinic.
 - They can place orders on behalf of the providers, but cannot have access to the provider PIN.
 - The provider PIN should never be shared, and the provider will need to enter this PIN for all orders
- 3) Once registration is complete, you will receive an email from Pandadoc, our electronic signature platform. The email will allow you to view our provider acknowledgment form, and sign it electronically. This must be signed before registration is considered complete.
- 4) Once the provider acknowledgment form is signed, you will receive an email from our Client Relations department with instructions for how to access your online portal and order testing. Each order should include the patient's PrEP DAP information.

What happens if we don't make the deadline?

We understand that there have been supply delays that may impact the ability to complete testing. We are working hard to get facilities the supplies they need to complete testing and are asking that facilities try to complete the test by the deadline (6/12 for SNFs and 6/26 for memory care). However, facilities will not be cited if they miss the deadline, and are just asked to complete testing as soon as feasible.

A note about volunteer health professionals:

Make sure volunteer health professionals get tested. They will need to fill out the form and register.

Further questions regarding this process?

Please contact Molecular Testing Labs:

Phone: (360) 693-8850 or
www.MolecularTestingLabs.com